

# FREWSBURG CENTRAL SCHOOL DISTRICT

ROBERT H. JACKSON ELEMENTARY SCHOOL

135 Ivory Street • P.O. Box 690 • Frewsburg, New York 14738

Phone: (716) 569-7031 • Fax: (716) 569-7006

August 21, 2015

Dear Parent/Guardian,

As the 2015-2016 school year is getting ready to begin, I need to tell you about a very important change in our Parent Pickup and Drop-off procedures.

- The driveway off of Ivory St. that goes down to the athletic fields will now be for **busses only**. Please remember that it is a traffic violation to drive by a school bus when the red lights are flashing.
- Parents/Guardians who choose to drop their children off before school will enter the semi-circular driveway, pass the front doors, and continue along the side of the school to the "old bus doors" that are located near the library. The driver should stay in their vehicle and pull forward as far as they can. School faculty and staff will be there to help students safely exit the vehicle. Students can be unloaded along the length of the sidewalk between the cafeteria and "old bus doors." Once students have safely made it to the sidewalk, the driver may go around the loop and back out the driveway to Ivory St. There will be a right turn lane and a left turn lane. The doors will be opened at 8:50 to allow students to enter.
- If a student is dropped off after 9:00, they will need to enter through the front door and sign in with Mrs. Pierson.
- Parents/Guardians who choose to pick up their children after school will do so from the "old bus doors." Faculty will be there at dismissal to help students get into their vehicle safely. Please remember to pull as far ahead as you can and to have your number displayed in order to expedite the pickup process. Dismissal from school is at 3:15.
- If your student is leaving school early for any reason, you will be able to pick your child up at the front doors with Mrs. Pierson.
- If your student will be getting home via a method that is different than they normally do, you **MUST** send in a written note. We understand that emergencies do happen and will accept a phone call in those circumstances. Dismissal is often a confusing time and this will help alleviate some of the difficulties we have experienced in the past.

Please see the map on the reverse side of this letter and contact the school if you have any questions.

Thank you,



Tiffany Frederes, Principal



